



NEWSLETTER

Seri Mulia Sarjana International School

Our website: <http://www.smsarjanais.edu.bn>

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October 2011

Important Dates

Dates	Details
Fri, 7 th Oct 2011	Parent- Teachers' Meeting Please make sure that your child's class teacher has already return the confirmation slip to you.
Sat, 8 th Oct 2011 onwards	Change of Classroom Classes affected are Kg 3B, Yr 1A, Yr 1C, Yr 1D, Yr 3A, Yr 3E <i>[see next page for details]</i>
10 th to 13 th Oct 2011	PSR Examination (<i>students who have registered only</i>) Venue: Room 24 I.S block <ul style="list-style-type: none"> • Candidates are required to be in school one hour before the examination starts. • Students must be in their school uniform Year 5B and Year 6D will have their classes in Science Room from 10 th to 13 th Oct.
8 th to 12 th Oct 2011	Mandarin Final Examination <i>[students who take Mandarin classes]</i>
12 th to 17 th Oct 2011	Revision Week
19 th to 27 th Oct 2011	Final Year Examination <i>All Primary Classes will be dismissed at 11.30am (for morning session) and 4.45pm (for afternoon session) during exam week from 19th Oct to 27th Oct 2011.</i>
Fri, 28 th October 2011	Academic Clubs <i>[More information will be given out to all students at a later date]</i>
Tue, 1 st Nov 2011	Tooth Brushing Drill for Lower Primary Things to bring: Colgate Kayu Sugi (as advised by dental nurses), toothbrush, small towel & plastic cup
Wed, 2 nd Nov 2011	Tooth Brushing Drill for Upper Primary Things to bring: Colgate Kayu Sugi (as advised by dental nurses), toothbrush, small towel & plastic cup
Thurs, 3 rd Nov 2011	Tooth Brushing Drill for Pre school Things to bring: Colgate Kayu Sugi (as advised by dental nurses), toothbrush, small towel & plastic cup
Fri, 4 th November 2011	Academic Clubs <i>[More information will be given out to all students at a later date]</i>
Sat, 5 th Nov 2011	Children's Day Celebration <i>[More information will be given out to all students at a later date]</i>
Mon, 7 th Nov 2011	No Classes Public Holiday- Hari Raya Aidiladha (replacement holiday)
28 th Oct to 18 Nov 2011	Rehearsal for Graduation <i>[schedules and details will be given out to students closer to dates of rehearsal]</i>
Wed, 16 th Nov 2011 (tentatively)	Rehearsal for Graduation <i>Full dress rehearsal in Main Hall, ICC from 8.00am to 11.30am</i>
Sat, 19 th Nov 2011 (tentatively)	Graduation and Awarding Ceremony Venue: ICC, Main Hall Time: 1.30pm to 5pm
23 rd & 24 th Nov 2011	<ul style="list-style-type: none"> • Book & Uniform Selling • Term 4 Report Day Time: 7.30am to 4.30pm Parents are advised to come in to school to purchase books and uniforms as well as collecting your child's report.
Wed, 30 th Nov 2011	Last day of School
1 st Dec 2011 to 1 st Jan 2012	Term 4 Break
Tue, 3 rd Jan 2012	School reopens for Year 1 to 6
Wed, 4 th Jan 2012	School reopens for Year 7
Thurs, 5 th Jan 2012	School reopens for Pre School

Mandarin Class

Dates	Details
29 th Sept – 6 th Oct 2011	Revision Week for Mandarin Classes
8 th Oct – 12 th Oct 2011	Mandarin Final Examination Week

Note: Mandarin Class for this school year will end after the Mandarin Examination to allow students to concentrate on their Final Year Examination. If you have any questions, please feel free to see your child's respective Mandarin class teacher.

IMPORTANT NOTICE

Change of Classroom effective Saturday, 8th October 2011 Classes affected are Kg 3B, Yr 1A, Yr 1C, Yr 1D, Yr 3A, Yr 3E

Please be informed of the changes effective Sat, 8th October 2011 for the mentioned classes. Kindly refer to the table below and be guided accordingly:

Date	Classes	Change to room:
Effective 8 th Oct 2011 till end of the year	Kg 3B	Room 1
	Yr 1A	Room 2
	Yr 1C	Room 2
	Yr 1D	Room 1
	Yr 3A	Room 3
	Yr 3E	Room 3

**Room 1, 2, and 3 are located at the Secondary Block, Ground floor.*

The change of classroom is to give way for the secondary classes to take their SPE and 'O' level examination.

Should you have any doubts or unable to locate the room, please see our front office staff for assistance.

Thank you very much for your understanding and support.

NEW Procedure in Processing Student Pass

In reference to the circular issued by BPS, Ministry of Education, KPE/DG/BPS/C/87 Pt.2 a new procedure in processing Student Pass for School Year 2012 has been implemented. According to the Student Pass Section, this implementation is to make the whole process of the Student Pass Application more efficient.

The NEW procedure is as follows:

- 1st A blank form (Student Pass Application form) will be distributed to the concerned student
Parents are to complete the form and attached it with all the required documents as stated
 - all new applicants are required to attached item (1 &2) as listed (Please refer to the application form)
 - Renewals only need to attach item 1 & 3Return the completed form with all required documents to your child's class teacher on the specified deadline
(Please don't send the application directly to Student Pass Section)
- 2nd School will forward the student Pass Application to Student Pass Section
They will process the student Pass and return 3 copies to the school
- 3rd After receiving the 3 copies, the school will distribute to parents
Parents are then required to bring the 3 copies along with their child's passport to the Immigration Department (Visa Section) for *Dependent Pass stamp/ Permitted to study stamp*
The officers will stamp the passport as well and return two endorsed forms to you.
The white form is Parent's copy. The green form needs to be returned to the school office.

Important notes for parents to take note of:-

- Pointers and exam time tables has been distributed to all students. Please make sure that your child receives a copy of it. Otherwise, please see your child's class teacher immediately.
- As a gentle reminder, please be informed that all outstanding fees must be settled to allow your child to take the Final Year Examination. Students with any outstanding fees are not permitted to take any examination until all fees are settled.
- 2011 School Magazine will be distributed to all students when the school reopens in January 2012. The magazine will cover all activities and achievements through out the year including the graduation ceremony.
- Student pass for school year 2012 Parents who have renewed their child's students pass, please submit the green copy to our front office staff. Should you have any problems in regard to this matter, please see Auntie Siti at the front office.
- Final Examination is coming soon, again students are advised to start reviewing and put more effort in revising lessons to be prepared for the examination.
- We would like to remind parents and students again that failure in subjects such as English, Maths and Science are ground for retention for school year 2011. Also students who fail two or more learning subjects i.e Geography, History, Malay will be retained.
- Please take note that ANY early or late examination on a subject or more due to medical reasons or vacation for your child/children may incur in **NOT** gaining position in the Final Year Progress report.
- Parents who are bringing along their child for long vacation in December/ January are required to notify the school office in writing as soon as possible prior to the vacation. This is to ensure your child's name is included in the school register and secure a place for your child on his/ her return.
- To all Year 6 students:** Registration for Year 7 in Seri Mulia Sarjana School, Secondary section.
We would like to remind parents to enroll and register your child who wish to continue their Secondary level with our Secondary Section as soon as possible. Due to the large numbers of students enrolling to our Seri Mulia Sarjana School, Secondary Section each year, all vacancies are on a first come first serve basis. Please see Sarimah or Nadirah at the front office. Enrolment onto Secondary Level is not automatic, parents must enrol for their child.
- We are now accepting school fees payments for school year 2012. This is to avoid rush and congestion in the front office when the school re-opens in January 2012.
- Name list for school Year 2012 will be posted on the Bulletin Board by the third week of December, parents may come in to school to check their child's class for 2012. Should your child's name not in the list, you may require to see our front office staff.
- Books and Uniforms Selling** We advise parents to come in to school to purchase books and uniforms for their child/ children on the scheduled dates. This is to avoid rush and congestion when school reopens in January 2012.



As this would be our last Newsletter for school year 2011, we would like to take this opportunity to say a big thank you to all our respected parents for your continuous support and trust in us throughout the school year. It is indeed another smooth and fruitful year. We look forward to another good year in 2012..Once again, thank you very much and we look forward to your never ending patronage.